

Monona Grove Nursery School
School Director Responsibilities

Monona Grove Nursery School's mission is to develop life-long learning skills in young children in a safe, comfortable, relaxed, age-appropriate, play-based learning environment enhanced by active parent participation.

The underlying philosophy of our program at Monona Grove Nursery School is that young children learn best through play in a relaxed environment. Children are accepted as individuals with individual abilities and interests allowing for the development of a positive self-concept.

Monona Grove Nursery School serves 80+ families and has a wonderful staff of 8 teachers.

1. Program Management

Be ultimately responsible for the school's management, including personnel, finance, school facilities, and day-to-day operations.

2. Personnel

Supervise and orient school staff, staff meetings, and continuing education.

3. Finances

Ensure that the school operates on balanced budget and is fiscally responsible.

4. Parent Teacher Board Relations

Negotiate relationships and serve as the public face of the school.

5. Marketing

Promote the school in the community to encourage future enrollment.

6. Enrollment

Manage the student enrollment process.

7. Accreditation (City of Madison)

Oversee the entire accreditation process

8. Licensing (State of Wisconsin)

Oversee all licensing issues.